# INSTRUCTIONS FOR COMPLETING THE FLORIDA UNIFORM TRAFFIC CRASH REPORT FORMS



STATE OF FLORIDA

Department of Highway Safety and Motor Vehicles

Neil Kirkman Building

Tallahassee, Florida 32399-0500

### FLORIDA TRAFFIC CRASH REPORT LONG FORM / SHORT FORM HSMV-90003

	FLORIDA TRAFFIC CRASH REPOI LONG FORM SHORT FORM  MAIL TO: DEPT. OF HIGHWAY SAFETY & MOTOR VEHICAL TRAFFIC CRASH RECORDS TALLAHASSEE, FLORIDA 32399-0500	M DO NOT WRITE IN THIS SI	PACE		ATTORNEY MUNICIPAL TORNEY TORN
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× L	OWNER'S FULL NAME (Trailer or Towed Vehicle)	CURRENT ADDRESS (Num	ber and Street)	CITY AND STATE ZIP	CODE OF BIRTH
Pedestrian	DRIVER (Exactly as on Driver License) / Pedestrian  DRIVER LICENSE NUMBER  HAZARDOUS MATERIALS BEING TRANSPORTED  PASSENGER'S NAME (Additional on Continuation Page)	CURRENT ADDRESS (Num  BAC TEST 3 Urine 1 Blood 4 Refused 2 Breath 5 None 96  1 Yes 2 No RECOMMEND 1 RE-EXAM  CURRENT ADDRESS	AL / DRUG   PHYS. DEF.   RES   F	RACE SEX INJ. STRIVER'S PHONE NO.	S. EQUIP EJECT.
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Code Information		mi Trailer 2 County of Crash 2 Elsewhere in State 3 Non-Resident of State 4 Foreign 5 Unknown out / DL TYPE RACE 1 A 2 B 3 C 1 White liler 4 D/Chauffeur 2 Black 1 El/Operator 3 Hispanie 6 E/Oper-Rest 4 Other	No Defects Known     Eyesigh Defect     Fatigue / Asleep     Hearing Defect     Illness     Seizure, Epilepsy, Blackout     Other Physical Defect     IN IUD X SEVERITY	ALCOHOL / DRUG USE  1 Not Drinking or Using Drugs 2 Alcohol · Under Influence 3 Drugs · Under Influence 4 Alcohol & Drugs · Under Influence 5 Had Been Drinking 6 Pending BAC Test Result  SAFETY EQUIPMENT IN USE 1 Not In Use 2 Seat Belt / Shoulder Harness 3 Child Restraint 4 Air Bag 5 Safety Helmet 6 Eye Protection	LOCATION (In Vehicle)  1 Front Left 2 Front Center 3 Front Right 4 Rear Left 5 Rear Center 6 Rear Right 7 In Body of Truck 8 Bus Passenger 9 Other EJECTED  1 No 2 Yes 3 Partial

5	DRIVER 1 Phantom ACTION 2 Hit & Run 3 N./A  TRAILER OR TOWED VEHICLE INFORMATION  TRAILER TYPE	VEH. LICENSE NUMBER	STATE VEHICLE IDENTIFIC	ATION NUMBER	2 3 4 5 6 7 CIRCLE AREA OF DAMAGE 18 Undercarriage 19 Operation
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	12 Disregarded Stop Sign 20 Disregarded Other 1 On Road 14 Failed to Maintain Equip. / Vehicle Traffic Control 2 Not On Ro	ooth Tires / Improper / Blowout Mech. Id Wipers nt / Vehicle 77 All Other (Explain in ON ROADWAY 1 2	02 Slowing / Stop 03 Making Left Tr 04 Backing 05 Making Right Tr 06 Changing Lane 07 Entering/Leavii 08 Properly Parke 09 Improperly Par 10 Making U-Turn PEDESTRIAN ACTION 3 01 Crossing Not at Inters 02 Crossing at Mic-block	Jed / Stalled Irm 11 Passing It P	1 Primarily
	15 Improper Passing 21 Driving Wrong Side / Way 16 Drove Left of Center 22 Fleeing Police 4 Median 17 Exceeded Stated Speed Limit 23 Vehicle Modified 5 Turn Lane 8 Obstructing Traffic 77 All-Other (Explain) Safety Zo		03 Crossing at Intersectio 04 Walking Along Road V 05 Walking Along Road A 06 Working on Vehicle in	Vith Traffic in Road gainst Traffic 09 Standing in 7 Road Pedestrian Island 8	7 All Other (Explain) 8 Unknown 3 Open Country
	15 Collision With MV in Transport (Rear-end) 20 Collision With MV in Transport (Angle) 31 Collision With MV in Transport (Angle) 42 Collision With MV in Transport (Left Turn) 43 Collision With MV in Transport (Right Turn) 45 Collision With MV in Transport (Right Turn) 46 Collision With MV in Transport (Backed Into) 47 Collision With MV in Transport (Backed Into) 48 Collision With MV in Transport (Backed Into) 49 Collision With MV on Other Roadway 40 Collision With Parked Car 40 Collision With Pedestrian 41 Collision With Pedestrian 42 Collision With Construction Barrica 43 Collision With Mith Conduction Barrica 44 Collision With Mith Conduction Barrica 45 Collision With Pedestrian 46 Collision With Pedestrian 47 Collision With Traffic Gate 48 Collision With Moped 48 Collision With Traffic Object	ade/Sign Road	29 MV Ran Into Ditch/Culvert 30 Ran Off Road Into Water 31 Overturned 32 Occupant Fell From Vehicle 33 Tractor/Trailer Jackknifed 34 Fire 35 Explosion 77 All Other (Explain)	03 Slipperv   03 R	lear 01 Slag / Gravel / Stone loudy 02 Blacktop
-	CONTRIBUTING CAUSES - ROAD CONTRIBUTING CAUSES ENVIRONMENT		C CONTROL	SITE LOCATION	TRAFFICWAY CHARACTER
STATE OF THE PARTY	01 No Defects 02 Obstruction With/Without Warning 03 Road Under Repair / Construction 04 Loose Surface Materials 05 Shoulders - Soft / Low/ High 06 Holes / Ruts / Unsafe Paved Edge 07 Standing Water 07 Standing Water 08 Worn / Polished Road Surface 09 Smoke	03 Trai 04 Stoj 05 Yiel 06 Flas 07 Raii 08 Offi 09 Pos	rool Zone 77 All Other (Explain flic Signal p Sign	in) 02 At Intersection 03 Influenced By Intersection 04 Driveway Access 05 Railroad Crossing 06 Bridge 07 Entrance Ramp 11 08 Exit Ramp 77	
V	VIOLATOR FL STATUTE NUMBER NAME	CHARGE			CITATION #

FLORIDA TRAFFIC CRASH REPORT	
□ LONG FORM □ SHORT FORM	DO NOT WRITE IN THIS SPACE
MAIL TO: DEPT. OF HIGHWAY SAFETY & MOTOR VEHICLES TRAFFIC CRASH RECORDS	
TALLAHASSEE, FLORIDA 32399-0500	

This space is used to identify the type of traffic crash report selected.

o Enter an X in the appropriate box.

The combined long form/short form is used to report traffic crashes. The law enforcement officer called to the scene of the traffic crash will determine the type of crash report to complete. The criteria for selecting a long form or short form has not changed. The procedures for completing the reports remain the same.

A long form is required for all traffic crashes required to be reported to the department in writing by the investigating law enforcement officer (section 316.066, [3a], Florida Statues). These include; crashes that resulted in death or personal injury, and crashes that involved a violation of s. 316.027(2), s. 316.061(1), or s. 316.193. Crashes that only disabled a vehicle and rendered it inoperable to the extent a wrecker was required to remove it from the scene, may or may not be reported on a long form. All long forms must be submitted along with a narrative/diagram report (HSMV-90005). The long form must be filled out completely.

If a short form is used, only the shaded areas are required to be filled out. This includes the shaded areas on the narrative/diagram report (HSMV-90005).

Use the Driver Exchange of Information Report (HSMV-90006) in conjunction with a long form or short form. A Commercial Vehicle Supplement Report (HSMV-90007) must be completed if a commercial vehicle is involved in the traffic crash.

# TIME AND LOCATION SECTION (HSMV-90003)

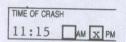
#### DATE OF CRASH

01 | 01 | 95

Enter the date of the traffic crash in month, day, and year order, in the following manner:

- o The month to be displayed by using the numbers 01 through 12.
- o The day to be displayed by using the numbers 01 through 31.
- o The appropriate year to be displayed as required.

#### TIME OF CRASH



Use the 12 hour clock system to identify the time of the traffic crash. Do not use the 24 hour clock system (aka military time).

- Enter the time of day, or the approximate time of day, the traffic crash occurred.
- o Place an X in the AM or PM box.
- \* Midnight is considered AM, while noontime is considered PM.

#### TIME OFFICER NOTIFIED

TIME OFFICER NOTIFIED

11:30 AM X PM

Use the 12 hour clock system to identify the time of notification. Do not use the 24 hour clock system (aka military time).

- o Enter the time of day you were notified of the traffic crash.
- o Place an X in the AM or PM box.
- \* Midnight is considered AM, while noontime is considered PM.

### TIME AND LOCATION SECTION CONT. (HSMV-90003)

#### TIME OFFICER ARRIVED

TIME OFFICER ARRIVED

11:45 AM X PM

Use the 12 hour clock system to identify the time of arrival. Do not use the 24 hour clock system (aka military time).

- o Enter the time of day you arrived at the scene of the traffic crash.
- o Place an X in the AM or PM box.
- \* Midnight is considered AM, while noontime is considered PM.

#### INVESTIGATING AGENCY REPORT NUMBER

INVEST. AGENCY REPORT NUMBER

95-01-123

This space is used to identify the report number of the investigating law enforcement agency.

- o Enter the investigating agency report number.
- \* The same investigating agency report number must appear on the update/continuation report (HSMV-90004, if it is used), the narrative/diagram report (HSMV-90005), and commercial vehicle supplement report (HSMV-90007, if it us used).

#### HSMV CRASH REPORT NUMBER

HSMV CRASH REPORT NUMBER 50995035

This is the eight digit pre-printed crash report number which appears on the Florida Traffic Crash Long Form/Short Form Report (HSMV-90003).

o The same eight digit pre-printed crash report number must appear on the update/continuation report (HSMV-90004, if it is used), the narrative/diagram report (HSMV-90005), and the commercial vehicle supplement report (HSMV-90007, if it is used).

# TIME AND LOCATION SECTION CONT. (HSMV-90003)

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L	uu	TA T		· · ·			,,,,

COUNTY / CITY	CODE
COUNTY / CITY	50

This space is used to identify the county and city (place) codes. Please refer to Appendix 1 for these codes.

- o Enter the appropriate county and city code.
- o Enter 00 for the city code if the traffic crash occurred outside the corporate limits of the city or in an unincorporated place.

#### CITY OR TOWN

Feet or	Miles N S E	W CITY OR TOWN	(Check if in City or Town)	Feet or	Miles N S E W	CITY OR TOWN (Check if in City or Town)
		of Tallahassee	X		2	Tallahassee

This space is used to identify the city or town where the traffic crash occurred or the nearest city or town to the traffic crash scene.

- o If the traffic crash occurred within the corporate limits of a city or town, enter the name of the city or town in the space provided and place an X in the space titled "Check if in City or Town."
- o If the traffic crash occurred outside the corporate limits of a city or town enter the name of the nearest city or town. Enter the distance to the nearest city or town in feet or miles, and place an X in the appropriate box to indicate the direction from the city or town where the collision occurred.
- \* Please do not abbreviate the name of the city or town.

#### COUNTY

COUNTY

This space is used to identify the county where the traffic crash occurred.

- o Enter the name of the county where the traffic crash occurred.
- \* Please do not abbreviate the name of the county.

### TIME AND LOCATION CONT. (HSMV-90003)

BIO	DE	BILLI	AFDI	DC
NO	UL	NU	MPI	ERS

AT NODE NO. or	FEET / MILES	FROM NODE NO.	NEXT NODE NO.
00012	1 2		00013

Node numbers are used as a point of reference to identify the frequency of traffic crashes at different locations. Node numbers are assigned by state and local jurisdictions in support of an active crash location system. A list of node numbers for state roads can be obtained from all Florida Department of Transportation Safety Offices (Appendix 2).

#### Examples:

o If a traffic crash occurred at a location where a node number has been assigned, enter the node number in the space titled "At Node No.". Enter the next closest node number on the road in the space titled "Next Node No. on Road."

AT NODE NO.	or	FEET / MILES	FROM NODE NO.	NEXT NODE NO.
	100	1 X 2	00012	00013

o If a traffic crash occurred at a location where a node number has not been assigned, enter the nearest node number in the space titled "From Node No." Enter the distance to the nearest node number in feet or miles and place an X in the appropriate box. Enter the next closest node number on the road in the space titled "Next Node No. on Road."

# TIME AND LOCATION CONT. (HSMV-90003)

#### NUMBER OF LANES

NO. OF LANES

This space is used to identify the number of clearly marked lanes (roadways/traffic ways) on a highway.

- o Enter the number of lanes on the highway where the traffic crash occurred. (This includes the number of lanes on both sides of the median but does not include turn lanes and safety zones).
- \* If impact occurred at an intersection and involves two vehicles traveling on <u>different</u> highways, place the number of lanes of the highway with the highest classification in the space provided.

#### DIVIDED-UNDIVIDED



This space is used to identify if a highway is divided or undivided (s.316.090,FS).

o Place the number 1 or 2 in the box to indicate whether the highway is divided or undivided.

#### ON STREET, ROAD, OR HIGHWAY

ON STREET, ROAD OR HIGHWAY
U.S. 90 (Tennessee Street)

Identify the name of the street, road, or highway where the traffic crash occurred. List the highest classification first. List the next highest classification or local names or alias in parentheses. The latter classification is based on the jurisdiction investigating the traffic crash.

- o If the traffic crash occurred in a parking lot, enter the name of the parking lot.
- If the traffic crash occurred on private property, enter "private property" and the address.

# TIME AND LOCATION CONT. (HSMV-90003)

INTERSECTION					
AT INTERSECTION OF Monroe Street	or	FEET / MILES	N S E W	OF INTERSECTION OF	
This space is intersection	used to ide or close to	entify if an inters	a traffic section.	crash occurred	within an
event occurs	within the 1	imits of	an interse	n which the fiction. The arlimits of an i	ea within the
name o		y interse		an intersectio the previousl	
AT INTERSECTION OF	or 50	FEET / MILES	N S E W	OF INTERSECTION OF Monroe Street	
X in t	he appropriate the direct	ate box.	Place an	n feet or mile X in the appro section where	

#### VEHICLE OR PEDESTRIAN INFORMATION SECTIONS 1, 2, and 3 (HSMV-90003)

THE	MARGIN	
	Pedestrian	Vehicle ⋈

This space is used to identify vehicle or pedestrian involvement.

O Place an X in the vehicle or pedestrian box provided. Only  $\underline{\text{one}}$   $\underline{\text{box}}$  per section can be marked.

#### DRIVER ACTION

DRIVER ACTION	1 Phantom 2 Hit & Run 3 N/A	3
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This space is used to identify a phantom or hit-and-run driver.

<u>Phantom Driver</u>: is any driver of a non-contact vehicle who leaves the scene of the traffic crash. The driver of a non-contact vehicle who remains at the scene of the traffic crash is not a phantom driver.

Hit and Run: is any driver who strikes another vehicle, pedestrian or causes damage to other property and leaves the scene of the traffic crash.

- If a driver is a phantom driver, place the number 1 in the box provided.
- o If a driver is a hit-and-run driver, place the number 2 in the box provided.
- o If a driver is not a phantom or hit and run driver, place the number 3 (not applicable) in the box provided.

#### VEHICLE YEAR

YEAR 93

This space is used to display the model year of the vehicle.

- o Enter the year of the vehicle.
- o Enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### VEHICLE MAKE

Ford

This space is used to identify the trade name (make) assigned to a vehicle by the manufactuer; for example, Ford, Mercury, Chevrolet, and Oldsmobile.

- o Enter the first four letters or the entire make of the vehicle.
- Do not used the model name; for example, LTD, Monte Carlo, 280Z, Celica.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### VEHICLE TYPE

TYPE 01

This space is used to identify the type of vehicle involved in the traffic crash. The information to complete this space is located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003) in the "Code Information" section.

- Enter the proper vehicle type code in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

Vehicle Type categories of single unit trucks are defined by the number of rear tires or rear axles. A truck with only two rear tires should be coded 03 (Pickup/Light Truck [two rear tires]). A truck with 4 rear tires on a single axle, including pickups or delivery vans meeting this description, should be coded 04 (Medium Truck[4 rear tires]). A single unit truck with two or more rear axles, regardless of the number of tires, should be coded 05 (Heavy Truck[two or more rear axles]). Truck tractors designed for towing a semi trailer should be coded 06 (Truck Tractor[Cab]), whether or not the trailer is present. Code 12 (All Terrain Vehicle) should be used for small three and four wheeled "ATVs" of the type normally used for off-road recreation.

#### VEHICLE USE

This space is used to identify additional vehicle characteristics. The information to complete this space is located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003) in the "Code Information" section. The vehicle use code should agree with the vehicle type code; for example, vehicle type 08 (Bus) and vehicle use 05 (Public School Bus).

- o Enter the proper vehicle use code in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### VEHICLE LICENSE NUMBER

VEH. LICENSE NUMBER
ABC-123

This space is used to identify the vehicle license plate number of the vehicle supplying power.

- o Enter the license plate number of the vehicle involved. Enter "None" if missing, never licensed or not required.
- o If unknown, Enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### STATE

STATE

This space is used to identify the state which issued the vehicle license plate.

o Enter the state of issuance. Use the standard, two letter postal service abbreviations for all states (Appendix 3).

#### VEHICLE IDENTIFICATION NUMBER (VIN)

VEHICLE IDENTIFICATION NUMBER
01352PF64AT0000

This space is used to identify the vehicle identification number.

o Enter the complete vehicle identification number in the space provided.

The VIN is a unique set of numbers generated by the vehicle manufacturer which describes the characteristics of each vehicle in a coded format. The VIN is essential to determining proper ownership of a particular vehicle and it is imperative that the numbers are displayed in the proper sequence. The VIN appears on the vehicle registration certificate and the manufacturers identification number plate located at the bottom of the windshield on the drivers side of the vehicle. When possible the VIN from the vehicle registration certificate should be verified with the manufacture's identification number plate.

#### POINT OF IMPACT



This space identifies the first point of impact and other damaged areas sustained by a vehicle because of a traffic crash. Identify the first point of impact by selecting the corresponding number from the area of vehicle damage diagram.

- o Enter the first point of impact in the space provided (box) by selecting the corresponding number from the diagram.
- Circle the first point of impact and all other damaged areas on the diagram.

### TRAILER OR TOWED VEHICLE INFORMATION

This formatted record was added to the Florida Traffic Crash Report for trailer and towed vehicle identification purposes. This information must be completed for traffic crashes involving: (1) all trailers that are being towed by another vehicle and are involved in a traffic crash, (2) all trailers that are unhitched (properly parked or improperly parked) and are involved in a traffic crash, and (3) all other driverless vehicles being towed that are involved in a traffic crash.

Note: Any vehicle which is being towed and guided by a driver positioned behind the steering wheel must appear in a separate vehicle section.

### TRAILER YEAR OR TOWED VEHCILE YEAR (No Driver)

92

This space is used to display the model year of the trailer or towed vehicle.

- o Enter the year of the trailer or towed vehicle.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

### TRAILER MAKE OR TOWED VEHICLE MAKE (No Driver)

Card

This space is used to identify the trade name (make) assigned to the trailer or towed vehicle by the manufacturer. A towed vehicle is a driverless disabled vehicle that is being pulled by another vehicle.

- o Enter the first four letters or the entire make of the trailer or towed vehicle.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

### TRAILER TYPE OR TOWED VEHICLE TYPE (No Driver)

TRAILER TYPE 06

This space is used to identify the type of trailer or towed vehicle involved in the traffic crash. The information to complete this space is located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003) in the "Code Information" section.

- O Enter the proper trailer type code (09 for towed vehicle) in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

Trailer Type code 02 (Tandem Semi Trailer[s]) applies to double or triple semi rigs. This necessarily indicates two or more trailers on that vehicle. However, there is space for only one set of trailer data. The investigating officer should choose which trailer to record.

Trailer Type code 06 (Utility Trailer) includes various small trailers such as rental utility trailers, horse trailers, and trailers used by lawn services. Trailer Type code 09 (Towed Vehicle) applies to other driverless vehicles under tow by a wrecker or another conveyance.

### VEHICLE LICENSE NUMBER (Trailer or Towed Vehicle)

02-345

This space is used to identify the vehicle license plate number of the trailer or towed vehicle.

- o Enter the license plate number of the trailer or towed vehicle in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

Si		

FL

This space is used to identify the state which issued the vehicle license plate of the trailer or towed vehicle.

- o Enter the state of issuance of the trailer or towed vehicle in the space provided. Use the standard, two letter postal service abbreviations for all states (Appendix 3).
  - o If unknown, enter UK in the space provided.
  - o If not applicable, draw a diagonal line in the space provided.

#### VEHICLE IDENTIFICATION NUMBER (VIN) (Trailer or Towed Vehicle)

102030 AB

This space is used to identify the vehicle identification number of the trailer or towed vehicle.

- o Enter the vehicle identification number of the trailer or towed vehicle in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### VEHICLE TRAVELING



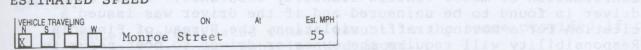
This space is used to identify the name of the street, road or highway the vehicle or pedestrian was traveling on when the traffic crash occurred. This space is also used to identify the direction of travel of the vehicle or pedestrian.

- o Enter the name of the street, road, or highway each vehicle or pedestrian was traveling on.
- o Enter the direction of travel on the street, road or highway prior to impact by placing an X in the appropriate box.

### VEHICLE TRAVELING Cont.

- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### ESTIMATED SPEED SOMETHER WILLIAMS SOLD HER TOUGHT TO HOLDERS TIMES



This space is used to identify the estimated speed the vehicle was traveling prior to impact.

- o Enter the estimated speed in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### POSTED SPEED of Villeyes ansmad priseases for seinopeles serif are ered!



This space is used to identify the posted speed for the street, road, or highway the vehicle or pedestrian was traveling on at the time the traffic crash occurred.

o Enter the posted speed in the space provided.

#### ESTIMATED VEHICLE DAMAGE

s 4000.00

This space is used to identify the estimated property damage sustained by a vehicle involved in a traffic crash. All estimates of damage should be displayed numerically and rounded off to the nearest dollar.

- o If the vehicle is damaged, enter the estimated damage amount in the space provided.
- o If the vehicle is totaled, enter the estimated damage amount in the space provided. DO NOT enter the word totaled.

#### ESTIMATED VEHICLE DAMAGE Cont.

- o If the vehicle was not damaged, enter 00.
- o If not applicable, draw a diagonal line in the space provided.

NOTE: This space must be completed to initiate Financial Responsibility proceedings against an owner or driver for confirmation of motor vehicle liability insurance. If an owner or driver is found to be uninsured and if the driver was issued a citation for a moving traffic violation, the Bureau of Financial Responsibility will require the owner or driver to post security equal to the estimated amount of vehicle damage. Remember, this is an estimate of vehicle damage only and the amount will be adjusted when verification of actual damage is received.

#### DAMAGE SEVERITY

_	-
Disabling	-
2 Functional	
3 No Damage	1

This space is used to identify to what extent a vehicle is damaged. There are three categories for assessing damage severity to a vehicle:

- Disabling Damage -- vehicle must be towed from the scene of the traffic crash because it is inoperable.
- 2. Functional Damage -- vehicle is operable and can leave the scene of the traffic crash under its own power.
- 3. No Damage -- no visable signs of damage.

A traffic crash involving only disabling damage may or may not be reported to the department on the Florida Traffic Crash Report (Form Number, HSMV-90003).

- o Enter the number l in the space provided if the vehicle is disabled and must be towed from the scene.
- o Enter the number 2 in the space provided if the vehicle is functional and is driven away from the scene.
- Enter the number 2 in the space provided if the vehicle is functional and is towed from the scene.
- o Enter the number 3 if no damage occurred.
- o If not applicable, draw a diagonal line in the space provided.

### ESTIMATED TRAILER OR TOWED VEHICLE DAMAGE (No Driver)

s 900.00

This space is used to reflect the estimated property damage sustained by a trailer or towed vehicle involved in a traffic crash. All estimates of damage should be reflected numerically and rounded off to the nearest dollar.

- o Enter the estimated damage amount in the space provided if the trailer or towed vehicle is damaged.
- o Enter the estimated damage amount in the space provided if the trailer or towed vehicle is totaled. <u>DO NOT</u> enter the word totaled.
- o Enter 00 if the trailer or towed vehicle was not damaged.
- o If the trailer contents or load is damaged, enter the estimated damage amount in the space titled "Property Damage-Other Than Vehicle Record" located on page 2 of the Florida Traffic Crash Report (Form Number HSMV-90003).
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

### INSURANCE COMPANY (LIABILITY OR PIP)

INSURANCE COMPANY (LIABILITY OR PIP)

POLICY NUMBER

Firebase Fire and Casualty APDS-105MM

This space is used to identify the motor vehicle insurance company of the vehicle owner and/or driver. The best source for obtaining this information is a valid motor vehicle insurance identification card, insurance policy or insurance binder. These items are issued to a policyholder by their insurance company.

- o Enter the name of the motor vehicle insurance company.
- o Enter the policy number.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

VEHI	CLE	REMOV	ED BY

| VEHICLE REMOVED BY: 1 Tow Rotation List 3 Driver | 1 Tow Rotation List 3 Driver | 2 Tow Owner's Request 4 Other | 1

This space is used to identify the person, garage, or wrecker service that removed the vehicle from the scene of the traffic crash and how the vehicle was removed.

- o Enter the appropriate name and place the number 1, 2, 3, or 4 in the box provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### OWNER'S FULL NAME

CHECK IF DRIVER [X]

OWNER'S FULL NAME (Check if Driver)

John E. Doe

This space is used to identify the owner of the vehicle.

- o If the owner is a person, enter the first name, middle initial, and last name.
- o If joint ownership is established enter only one name.
- o If the owner and driver are the same, enter "Same as Driver" and place an X in the box provided.
- o If the owner is a company or corporation, enter the full legal name of the company or corporation to which the vehicle is registered.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### OWNER'S CURRENT ADDRESS (VEHICLE)

CURRENT ADDRESS (Number and Street)

1010 6th Street

This space is used to identify where the owner lives.

- o Enter the current address of the owner.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

CITY AND STATE

ZIP CODE

CITY AND STATE

ZIP CODE

Tallahassee, FL

32301

This space is used to identify the city and state of residence.

- o Enter the name of the city and state.
- o Do not abbreviate the name of the city.
- O Use the standard two letter postal service abbreviations for all states (Appendix 3).
- o Enter the appropriate Zip Code in the space provided.
- o If unknown, enter UK in the spaces provided.
- o If not applicable, draw a diagonal line in the space provided.

#### OWNER'S FULL NAME (TRAILER OR TOWED VEHICLE)

OWNER'S FULL NAME (Trailer or Towed Vehicle)

Bill Doe

This space is used to identify the owner of the trailer or towed vehicle.

- o If the owner is a person, enter the first name, middle initial, and last name.
- o If joint ownership is established enter only one name.
- o If the trailer or towed vehicle owner is the same as the driver or vehicle owner, enter "Same as Driver" or "Same as Vehicle Owner".

#### OWNER'S FULL NAME (TRAILER OR TOWED VEHICLE) Cont.

- o If the owner is a company or corporation, enter the full name of the company or corporation to which the vehicle is registered.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diaginal line in the space provided.

#### OWNER'S CURRENT ADDRESS (TRAILER OR TOWED VEHICLE)

CURRENT ADDRESS (Number and Street)

Route 1, Box 10

This space is used to identify where the owner of the trailer or towed vehicle lives.

- o Enter the current address of the owner.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### CITY AND STATE

ZIP CODE

CITY AND STATE
Tallahassee, FL

ZIP CODE 32302

This space is used to identify the city and state of residence.

- o Enter the name of the city and state.
- o Do not abbreviate the name of the city.
- O Use the standard two letter postal abbreviations for all states (Appendix 3).
- o Enter the appropriate Zip Code in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

DRIVER	(Exactly	as on	Driver	License)	/ Pedestrian
	Man	гу	P.	Doe	

This space is used to identify the name of the driver of the vehicle or the name of the pedestrian.

- o Enter the name of the vehicle driver or pedestrian in the following manner: first name, middle name, and last name. The Florida Driver License displays the licensee's name in this sequence.
- o If the driver license was issued by another state, and the last name appears first, enter the driver's first name, middle name and last name.
- o If the driver does not have a driver's license, enter the driver's first name, middle name and last name.
- o If the driver has changed his or her name since the last issue date of the driver license, enter the driver's first name, middle name, and last name and the name change in parentheses.
- Enter the driver's name if the vehicle was properly parked or improperly parked.
- o If the driver's name is unknown, enter UK in the space provided.
- o If the pedestrian's name is unknown, enter UK in the space provided.

#### DRIVER'S/PEDESTRIAN'S CURRENT ADDRESS

CURRENT ADDRESS (Number and Street)

#### 1010 6th Street

This space is used to identify where the vehicle driver or pedestrian lives. The Florida driver's license should be the source document used to determine the driver's address; however, there is a possibility the address appearing on the driver license is incorrect since the driver could have moved after the driver license was issued. If possible, question the driver prior to recording this information.

- o Enter the current address of the vehicle driver or pedestrian.
- o If unknown, enter UK in the space provided.

#### CITY AND STATE

ZIP CODE

CITY AND STATE

ZIP CODE

Tallahassee, Fl.

32302

This space is used to identify the city and state of residence.

- Enter the name of the city and state where the driver or pedestrian resides.
- o Do not abbreviate the name of the city.
- Use the standard two letter postal service abbreviations for all states (Appendix 3).
- o Enter the appropriate zip code.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### DATE OF BIRTH

DATE OF BIRTH

10-01-51

The space is used to display the date of birth of the vehicle driver or pedestrian.

- o Enter the date of birth.
- \* The month to be displayed by using the numbers 01 through 12;
- \* The day to be displayed by using the number 01 through 31; and
- \* The appropriate year to be displayed as required (the last two digits).

#### DRIVER LICENSE NUMBER

DRIVER LICENSE NUMBER

D184-326-51-082

This space is used to identify the driver license number of the vehicle driver.

#### DRIVER'S LICENSE NUMBER Cont.)

- o Enter the Florida Driver's License Number in the space provided.
- o If the vehicle driver is an out-of-state resident, enter the out-of-state driver license number in the space provided.
- o If the vehicle driver does not have a driver's license, enter "NONE" in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

The driver license number ensures that the appropriate driver record is updated. The fact that the driver was involved in a traffic crash will be reflected on his or her driver history record. Therefore, it is very important to enter the driver license number correctly on the traffic crash report.

#### STATE

STATE

FL

This space is used to identify the state that issued the driver license.

- o Enter the name of the state that issued the driver license.
- O Use the standard two letter postal service abbreviations for all states (Appendix 3).
- o If not applicable, draw a diagonal line in the space provided.

#### D. L. TYPE



This space is used to identify the driver license type (class) and the kinds of vehicles the licensee is authorized to operate. The D.L.TYPE codes are located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003), in the "Code Information" section.

#### D. L. TYPE Cont.

- o Enter the correct D.L.TYPE code in the space provided.
- o Enter code number 7 in the space provided if the vehicle operator fails to present a driver license or if the vehicle operator is not licensed.
- o Enter a diagonal line in the space provided if a pedestrian is involved or if a driver license is not required.

The Driver License Type Codes (D.L.Type) accommodates Florida's recent change to a classified driver license system. Classes A, B and C are the new types of driver licenses required to operate certain commercial motor vehicles. Class D licenses correspond to the Chauffeur category under the previous licensing system. Class E licenses may be regular or restricted (learner's permit), which corresponds to the previous categories of operator's or restricted operator's licenses.

#### REQU. END. (REQUIRED ENDORSEMENT)

END 3

This space is used to identify if the driver license presented, if any, has the required endorsements for the type of vehicle being operated. Special endorsements on a driver license are required to operate a motorcycle or to commercially transport hazardous materials. The required endorsement codes are located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003), in the "Code Information" section.

- o Enter code number 1 (Yes) in the space provided if special endorsements are needed and the driver license presented by the vehicle operator has all required endorsements.
- o Enter code number 2 (No) in the space provided if special endorsements are needed and the driver license presented by the vehicle operator was not endorsed.
- O Enter a code number 3 (NR) in the space provided if endorsements are not required.

#### BAC TEST (TYPE)

BAC TEST 3 Urine
1 Blood 4 Refused
2 Breath 5 None 2

This space is used to identify the type of test administered to a vehicle driver or pedestrian who is suspected of consuming alcoholic beverages or controlled substances prior to becoming involved in a traffic crash.

o Enter the appropriate BAC Test Type Code, as required.

### RESULTS (BAC TEST) and desired purchase state and used state state state and state s

RESULTS

03 %

This space is used to identify the results of any test administered to a vehicle driver or pedestrian who is suspected of consuming alcoholic beverages or controlled substances prior to becoming involved in a traffic crash. The test results should be displayed by inserting two numerical characters to the right of the pre-printed decimal point located in this field.

- O If the test results are known at the time the Florida Traffic Crash Report is completed, enter the results in the space provided.
- O If the test results are not known at the time the Florida Traffic Crash Report is completed, enter UK in the space provided. It is important to note that whenever the test results are received, this information must be forwarded to the Department on the Florida Traffic Crash Update/Continuation Report (Form Number HSMV-90004).

In certain judicial circuits, the State Attorney's office will not allow the test results to appear on the Florida Traffic Crash Report. If this is the procedure in your area, please follow the instructions outlined below:

o Enter UK in the space provided. Whenever the test results are released by the State Attorney's office, forward this information to the Department on the Florida Traffic Crash Update/Continuation Report (Form Number HSMV-90004).

#### AL/DRUG (ALCOHOL/DRUG USE)

AL/DRUG

This information is used to identify if a vehicle driver or pedestrian had consumed alcoholic beverages or drugs prior to becoming involved in a traffic crash. The information to complete this field is located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If the BAC Test results are pending, enter the number 6 in the space provided. Upon receipt of the BAC Test Results, the Code 6 will be upgraded based on the results.
- o Depending on the BAC Test results the alcohol/drug use code must be changed to reflect to what extent the vehicle driver or pedestrian was impaired. This change must be reported to the Department on the Florida Traffic Crash Update/Continuation Report (Form Number HSMV-90004).

#### PHYS DEF (PHYSICAL DEFECTS)

This space is used to identify vehicle driver or pedestrian physical defects. The coding elements are contained in the "Code Information" section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If unknown, enter UK in the space provided.

### RES (RESIDENCE)

RES 1

This space is used to identify information concerning the residence of the vehicle driver or pedestrian. The coding elements are contained in the "Code Information" Section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If unknown, enter UK in the space provided.

RACE

1

This space is used to identify the race of the vehicle driver or bedestrian. The coding elements are contained in the "Code Information" Section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If unknown, enter UK in the space provided.

EX

SEX

2

his space is used to identify the sex of the vehicle driver or edestrian. The coding elements are contained in the "Code Information" ection located on page one of the Florida Traffic Crash Report (Form umber HSMV-90003).

- o Enter the Appropriate code in the space provided.
- o If unknown, enter UK in the space provided.

#### NJ (INJURY SEVERITY)

INJ.

2

his space is used to identify injuries to the vehicle driver or edestrian. The coding elements are contained in the "Code Information" ection located on page one of the Florida Traffic Crash Report (Form umber HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If unknown, enter UK in the space provided.

#### SAFETY EQUIPMENT IN USE (Driver)

S. EQUIP.

This space is used to identify the type(s) of safety equipment being used by the driver, if any, at the time of the crash. The information to complete this space is located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003) in the "Code Information" section.

- o Enter the appropriate code in the spaces provided.
- o If unknown, enter UK in the space provided.

In some cases more than one kind of safety equipment was in use by the driver; for example, airbags and seat belts. Two spaces are now available to record this type of situation. The first Safety Equipment In Use space for a driver should always contain an entry. Draw a diagonal line through the second space if it is not applicable. If an airbag is installed it should be recorded as Safety Equipment In Use regardless of deployment. If the equipment being used is not one of the listed devices, then enter code number 1 (Not in Use).

#### EJECTED (EJECT)

EJECT.

This space is used to identify if the vehicle driver was ejected. The coding elements are contained in the "Code Information" section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If unknown, enter UK in the space provided.

### HAZARDOUS MATERIALS BEING TRANSPORTED

HAZARDOUS MATERIALS 1 Yes 2 No BEING TRANSPORTED X

This space is used to identify if hazardous materials were being transported in any vehicle involved in the traffic crash.

- o Enter the appropriate code in the space provided.
- \* Hazardous Materials Being Transported code 1(Yes) should be entered if any such materials (other than the vehicle's own fuel) are being transported.

DI	LA	CA	D	D	E.	n
	LA	LA		IJ	E.	IJ

PLACARDED	1 Yes	2 No	
		x	

This space is used to identify if the vehicle transporting the hazardous materials was placarded as required by federal law.

- o Enter the appropriate code in the space provided.
- \* Placarded code l(Yes) should be entered if the vehicle displays the proper diamond-shaped DOT warning placard for any hazardous material involved. There are 19 placards for the different types.
- \* Placarded code 2(No) is the routine entry in this field for vehicles not placarded nor required to be. Code 2 should also be entered if a placard is required but missing or incorrect.

#### RECOMMEND RE-EXAM (DRIVING ABILITY QUESTIONABLE)

RECOMMEND RE-EYAM	1 Yes 2 No		If YES, Explain in Narrative
TIE-EZOTHI		X	3/2

This space is used to identify if the driving ability of the vehicle driver is questionable. This assessment is made by the officer investigating the traffic crash. In making this assessment, the officer should take into account the driver's coordination and reflexes and whether the driver appeared confused or disoriented. If the driving ability is questionable, you must explain your reasons in the narrative section of the Florida Traffic Crash Narrative/Diagram Report (Form Number HSMV-90005).

If you fail to explain your reasons in the narrative, the Division of Driver Licenses cannot legally recommend a reexamination of the driver. Please note that advanced age, by itself, is not a consideration. Also, unfamiliarity with traffic laws and driver license restrictions are not considerations.

o Enter the appropriate code in the space provided.

DDTI	7 E	DI	0	DIL	CAL	173
DRIV	V L	ĸ	0	PH	UN	г.

DRIVER'S PHONE NO.

(904)555-1212

Completing this field is at the option of the local law enforcement agency.

O Enter the phone number or UK for unknown. (This space may be left blank.)

### PASSENGER'S NAME

PASSENGER'S NAME (Additional on Continuation Page)

Jill Doe

This space is used to identify all passengers riding within or on a vehicle. This includes people riding in the back of a pick-up truck and people riding illegally on some portion of the vehicle. Please remember that a vehicle is any conveyance outlined in the "Code Information" Section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003). This information must be provided for all injured and uninjured passengers.

- Enter the passenger's name (first name, middle initial, and last name order).
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

### CURRENT ADDRESS (PASSENGER)

CURRENT ADDRESS

Route 1, Box 10

This space is used to identify where the passenger lives. This information must be provided for all injured and uninjured passengers.

- o Enter the current address of the passenger.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### CITY AND STATE

ZIP CODE

CITY AND STATE

ZIP CODE

Tallahassee, Fl.

32302

This space is used to identify the city and state of residence.

- o Enter the name of the city and state where the passenger resides.
- o Do not abbreviate the name of the city.
- Use the standard two letter postal service abbreviations for all states (Appendix 3).
- o Enter the appropriate zip code in the space provided.
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

AGE

AGE 48

This space is used to identify the passenger's age. Do not list the date of birth.

- o Enter the age of the passenger (number of years).
- o If unknown, enter UK in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

### LOCATION (LOC)



This space is used to identify the location of each passenger within or on the vehicle. The coding elements are contained in the "Code Information" section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

#### INJURY SEVERITY (INJ)



This space is used to identify injuries sustained by all passengers within or on a vehicle. The coding elements are contained in the "Code Information" section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate code in the space provided.
- o If not applicable, draw a diagonal line in the space provided.

### SAFETY EQUIPMENT IN USE (S.EQUIP)



This space is used to identify the type(s) of safety equipment being used by the passenger, if any, at the time of the crash. The information to complete this space is located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003) in the "Code Information" section.

o Enter the appropriate code in the spaces provided.

In some cases more than one type of safety equipment was in use by the passenger; for example, airbags and seat belts. Two spaces are now available to record this type of situation. The first Safety Equipment In Use space for a passenger should always contain an entry. Draw a diagonal line through the second space if it is not applicable. If an airbag is installed it should be recorded as Safety Equipment In Use regardless of deployment. If the equipment being used is not one of the listed devices, then enter code number 1 (Not In Use).

#### EJECTED (EJECT)



This space is used to identify whether or not the passenger was ejected. The coding elements are contained in the "Code Information" section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

## VEHICLE OR PEDESTRIAN INFORMATION CONT. (HSMV-90003)

### EJECTED (EJECT) Cont.

- o Enter the appropriate code in the space provided.
- o If unknown, enter UK in the space provided.
  - o If not applicable, draw a diagonal line in the space provided.

NOTE: Additional Passengers riding within or on the same vehicle must first be displayed on the Narrative/Diagram Report (HSMV-90005).

### PROPERTY DAMAGE - OTHER THAN VEHICLES SECTION (HSMV-90003)

# PROPERTY DAMAGED - OTHER THAN VEHICLES	EST. AMOUNT	OWNER'S NAME	ADDRE	SS CITY	STATE	ZIP
1 Boat	\$400.00	Bill Doe	Route 1, Box	10 Tallaha	ssee,Fl.	32302
* PROPERTY DAMAGED - OTHER THAN VEHICLES	EST. AMOUNT	OWNER'S NAME	ADDRE	SS CITY	STATE	ZIP
2Outboard Motor	\$700.00	Jill Doe	Route 1, Box	10 Tallaha	ssee,Fl.	32302

This space is used to identify damage to property other than a vehicle. Property damage to a vehicle, trailer or driverless towed vehicle must not be recorded in this area. The type of property damaged must be identified; for example, fence, telephone pole, mail box, and street marker. If an animal is involved, the type of animal must be identified, such as a horse, cow, dog, and deer. Damage to the contents of a trailer must be recorded in this section.

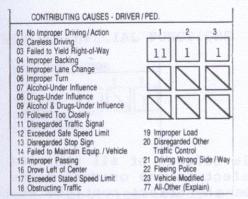
- o Enter the type of property damaged.
- o Enter the estimated damage amount in dollars.
- o Enter the owner's full name, complete address, and zip code.
- o Additional entries must be reported on the Florida Traffic Crash Report Update/Continuation (Form Number HSMV-90004).

# EVENTS SECTION (HSMV-90003)

This section is designed to identify driver, vehicle, pedestrian and crash scene characteristics.

When completing this section, it is important to remember that code entries must correspond to the specified vehicle or pedestrian section they represent.

### CONTRIBUTING CAUSES-DRIVER/PEDESTRIAN



This classification is used to identify driver or pedestrian contributing causes. The driver is any person in control of a vehicle as outlined in the "Vehicle Type" section located on page one of the Florida Traffic Crash Report (Form Number HSMV-90003).

- o Enter the appropriate contributing cause code(s) for each driver or pedestrian.
- o Enter additional codes as required for each driver or pedestrian if more than one cause is present.
- If Code 77(all other) is used, explain and identify the contributing cause in the Narrative Report.
- o Enter a diagonal line in each box not used.

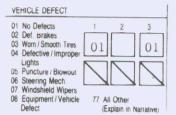
Code 22(Fleeing Police) indicates that a police pursuit was in progress and that the pursued driver's act of fleeing contributed to his or her crash involvement. Typically code 22 is entered with other causal factors as a background circumstance rather than a single crash-producing event.

Special Note: The "Vehicle Special Functions" field (number 3) must be used to code a crash involving a law enforcement vehicle while engaged in police pursuit.

### CONTRIBUTING CAUSES-DRIVER/PEDESTRIAN Cont.

Code 23(Vehicle Modified) indicates that an intentional modification of the vehicle contributed to that driver's crash involvement. Details should be explained in the narrative.

#### VEHICLE DEFECT



This classification is used to identify vehicle defects of all vehicles involved in a traffic crash. An identified defect in one or more boxes in this category does not necessarily mean that the defect contributed to the cause of the traffic crash.

- o Enter the appropriate code for each vehicle.
- Enter additional codes as required for each vehicle if more than one defect is evident.
- O If Code 77 (All Other) is used, explain and identify the contributing cause in the Narrative Report.
- o Enter a diagonal line in each box not used.

#### VEHICLE MOVEMENT

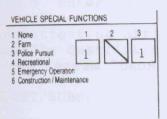


This classification is used to identify the movement of all vehicles involved in the traffic crash.

### VEHICLE MOVEMENT CONT.)

- o Enter the appropriate code for each vehicle.
- o If Code 77 (All Other) is used, explain and identify the vehicle movement in the Narrative Report.
- o Enter a diagonal line in each box not used.

### VEHICLE SPECIAL FUNCTIONS



This classification is used to identify special functions of a vehicle or a vehicle-trailer combination involved in the traffic crash.

- o Enter the appropriate code for each vehicle (section).
- o Enter a diagonal line in each box not used.

Code l(None) is the routine entry indicating that the vehicle in question was not engaged in one of the listed special functions at the time of the crash. It may apply regardless of vehicle type or use.

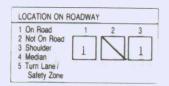
Code 2 is used when any kind of farm equipment is involved.

Code 3(Police Pursuit) is used when a law enforcement vehicle crashes while chasing a fleeing driver.

Code 4(Construction) is primarily intended to indicate construction and maintenance of roadways and associated features such as bridges or sewer systems.

Code 5(Emergency Operation) is used when an ambulance or Fire/Rescue vehicle crashes while responding to an emergency call. This code also applies to a law enforcement vehicle if not in police pursuit. Code 6(Recreational) is primarily intended to indicate off-road driving such as typically done with ATV's, dune buggies, dirt bikes, and similar sports vehicles.

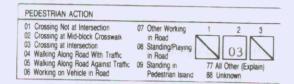
### LOCATION ON ROADWAY



This classification is used to identify the location of vehicles at the point of collision on or off of the roadway.

- Enter the appropriate code for each vehicle involved in the traffic crash.
- o Enter a diagonal line in each box not used.
- \* Note: "On Road" means "On Roadway" and "Not on Road" means "Not on Roadway."

### PEDESTRIAN ACTION



This classification is used to describe what the pedestrian was doing.

- Enter the appropriate code for each pedestrian involved in the traffic crash.
- If code 77 (all other) is used, explain and identify the pedestrian action in the Narrative Report.
- o Draw a diagonal line in each box not used.

#### LOCATION TYPE

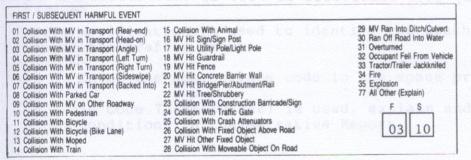


This classification is used to describe specific land use charactereristics.

o Enter the appropriate code in the space provided.

Investigating officers should interpret the three location type codes as broadly descriptive of the crash area.

#### FIRST/SUBSEQUENT HARMFUL EVENT



This classification is used to describe a traffic crash in terms of the first and subsequent harmful events. The first and subsequent harmful events identify crash characteristics at the point of collision.

- o Enter the first harmful event in the space provided.
- o If applicable, enter the subsequent harmful event in the space provided. Generally speaking, the subsequent harmful event is directly influenced by the first harmful event.
- o If Code 77(All Other) is used, explain and identify the first and subsequent harmful event in the Narrative Report.

### ROAD SYSTEM IDENTIFIER

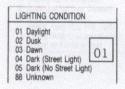
ROAD SYSTEM	IDENTIFIER	
01 Interstate 02 U.S. 03 State 04 County 05 Local 06 Turnpike/Tol	07 Forest Road 77 All Other	02

This classification is used to describe the type of roadway on which the traffic crash occurred. Use the highest roadway classification assigned to a particular street, road, or highway; for example, if a collision occurred on a U.S. highway which is also a state highway, use the U.S. highway designation.

- o Enter the appropriate code in the space provided.
- o If Code 77(All Other) is used, explain and identify the road system identifier in the Narrative Report.

Road System Identifier code 06 (Turnpike/Toll) should be entered for various urban expressway toll facilities as well as the Florida Turnpike.

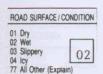
### LIGHTING CONDITION



This classification is used to describe the lighting condition at the time of the traffic crash. This information is used in conjunction with the time of day; therefore, both classifications must be compatible. If, for instance, the traffic crash occurred at 1:00 p.m., the corresponding lighting condition would be daylight (Code 01).

o Enter the appropriate code in the space provided.

#### ROAD SURFACE CONDITION



This classification is used to identify the surface condition of the road at the time of the traffic crash.

- o Enter the appropriate code in the space provided.
- o If Code 77(All Other) is used, explain and identify the road surface condition in the Narrative Report.

#### WEATHER



This classification is used to identify the weather conditions at the time of the traffic crash.

- o Enter the appropriate code in the space provided.
- o If Code 77(All Other) is used, explain and identify the weather conditions in the Narrative Report.

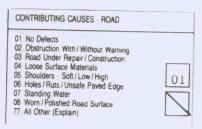
#### ROAD SURFACE TYPE



This classification is used to identify the surface construction of the road on which the traffic crash occurred.

- o Enter the appropriate code in the space provided.
- o If Code 77(All Other) is used, explain and identify the road surface type in the Narrative Report.

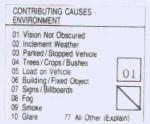
### CONTRIBUTING CAUSES ROAD



This classification is used to determine if there were any road defects present which could have contributed to the traffic crash. If more than one defect existed at the time of the traffic crash, then the defect that primarily contributed to the traffic crash must be listed first.

- o Enter the appropriate code in the space provided.
- If Code 77(All Other) is used, explain and identify the contributing cause in the Narrative Report.
- o Draw a diagonal line in any box not used.

### CONTRIBUTING CAUSES-ENVIRONMENT



This classification is used to determine if the driver's or pedestrian's vision was obscured by certain environmental elements. There is the possibility that more than one obstruction existed at the time of the traffic crash. List the obstruction that primarily contributed to the crash in the top box.

- o Enter the appropriate code in the space provided.
- If 77 (All Other) is used, explain and identify the type of obstruction in the Narrative Report.
- Draw a diagonal line in any box not used.

### TRAFFIC CONTROL

	The state of the s		
TR	AFFIC CONTROL		JI.
02 03 04 05	No Control School Zone Traffic Signal Stop Sign Yield Sign	11 No Passii 77 All Other	ng Zone (Explain)
07 08	Flashing Light Railroad Signal Officer / Guard / Posted No U-Tu		

This classification is used to identify traffic control signs and signals present at or near the scene of the traffic crash.

- o Enter the appropriate code in the space provided.
- o If more than one traffic control sign or signal was present, enter a second data code in the space provided.
- o If Code 77(All Other) is used, explain and identify the type of traffic control in the Narrative Report.
- o Draw a diagonal line in any box not used.

Code 02(Special Speed Zone) indicates that the crash site was in a zone posted differently from the usual speed limit for that road. For example, this code would apply to a reduced speed zone for construction ahead. Code 02 should not be used if other listed types of traffic controls would also apply.

#### SITE LOCATION

SITE LOCATION

01 Not At Intersection / RR X'ing / Bridge
02 At Intersection
03 Influenced By Intersection
04 Driveway Access
05 Railroad Crossing
06 Bridge
07 Entrance Ramp
08 Exit Ramp
09 Parking Lot - Public
10 Parking Lot - Private

This classification is used to identify traffic crashes occurring at specific locations.

- o Enter the appropriate code in the space provided.
- o If Code 77(All Other) is used, explain and identify the site location in the Narrative Report.

#### TRAFFICWAY CHARACTER

Name and Address of the Control of t	
TRAFFICWAY CHARACTER	
Straight-Level     Straight-Upgrade /     Downgrade	
3 Curve-Level 4 Curve-Upgrade /	1

This classification is used to describe the characteristics of the trafficway where the traffic crash occurred.

o Enter the appropriate code in the space provided.

### TYPE SHOULDER

TYPE SHOULDER	
1 Paved	1
2 Unpaved 3 Curb	

This classification is used to identify the type of roadway shoulder.

o Enter the appropriate code in the space provided.

# Code 02(Sparial Speed Sone) indicates that the crash site was in posted differently from the usual speed imministrates asserted.

VIOLATOR	FL STATUTE NUMBER	NAME	CHARGE	CITATION #
1	316.074	Mary Doe	Failed to obey	89-0025684

This classification is used to identify each vehicle driver or pedestrian who was charged with a traffic violation as a result of the traffic crash. Do not enter any owner or passenger violation information in these areas. If other than the driver or pedestrian was charged, explain and identify the charges in the Narrative Report.

- O Enter the appropriate section number for the violator; for example, if the driver who appears in Section 1 was charged with a traffic violation, place a 1 in the violator column.
  - o Enter the Florida Statute Number of the violation in the appropriate column.
  - o Enter the name of the violator, type of charge, and citation number.

### VIOLATOR cont.

- o If more than one citation for a traffic violation is issued to the same driver or pedestrian, repeat the steps referenced above.
- o If more than three citations for a traffic violation are issued, enter the additional charges in the appropriate violator columns located on the front of the Florida Traffic Crash Report Narrative/Diagram (Form Number HSMV-90005).

### FLORIDA TRAFFIC CRASH REPORT NARRATIVE / DIAGRAM HSMV-90005

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VIOLAT	OR	FL STATUTE NU	MBER	NAME			CHA	RGE	-7						1.75	C	TATION #	4	
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1 WITNES	SS - NAM	IE						ADDRE	SS		O			CITY &	STATE			ZIP	
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### FLORIDA TRAFFIC CRASH REPORT

NARRATIVE / DIAGRAM

MAIL TO: DEPT OF HIGHWAY SAFETY & MOTOR VEHICLES
TRAFFIC CRASH RECORDS
TALLAHASSEE, FLORIDA 32399-0500

DO NOT WRITE IN THIS SPACE

The Narrative/Diagram Report has been designed to provide sufficient space for describing and diagramming the traffic crash scene. This report must be used in conjunction with the Florida Traffic Crash Report, Long Form/Short Form, (HSMV-90003). This document is an important part of the crash investigation. Extreme care should be taken to ensure that the Investigating Agency Report Number and the Highway Safety and Motor Vehicles (HSMV) Crash Report Number are identical to the crash report numbers appearing on the Florida Traffic Crash Report, Long Form/Short Form, (HSMV-90003).

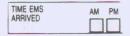
#### TIME EMS NOTIFIED (FATAL CRASHES ONLY)

TIME EMS NOTIFIED	AM PM
NOTIFIED	

Use the 12 hour clock system to identify the time of notification. Do not use the 24 hour clock system (aka military time).

- o Enter the time of day EMS was notified of the traffic crash.
- o Place an X in the AM or PM box.
- o Midnight is considered AM, while noontime is considered PM.

#### TIME EMS ARRIVED (FATAL CRASHES ONLY)



Use the 12 hour clock system to identify the time of arrival. Do not use the 24 hour clock system (aka military time)

- Enter the time of day EMS arrived at the scene of the traffic crash.
- o Place an X in the AM or PM box.
- o Midnight is considered AM, while Noontime is considered PM.

#### COUNTY CITY CODE

	,
COUNTY / CITY CODE	
13 / 50	

This space is used to identify the county and city (place) codes. Please refer to Appendix 1 for these codes.

- o Enter the county and city code.
- \* The county and city code must be identical to the code on page one of the Florida Traffic Crash Report, Long Form/Short Form (HSMV-90003).

#### DATE OF CRASH

DATE OF CRASH 01/01/95

This space is used to identify the date of the traffic crash.

- o Enter the date of the traffic crash.
- \* The date of the traffic crash must be identical to the date on page one of the Florida Traffic Crash Report, Long Form/Short Form (HSMV-90003).

### INVESTIGATING AGENCY REPORT NUMBER

INVEST. AGENCY REPORT NUMBER
95-01-123

This space is used to identify the report number of the investigating law enforcement agency.

- o Enter the investigating agency report number.
- \* The investigating agency report number must be identical to the number on page one of the Florida Traffic Crash Report, Long Form/Short Form (HSMV-90003).

o Midnight is considered AM, while Noonsime is considered PM.

#### HSMV CRASH REPORT NUMBER

HSMV	CRASH	REPORT	NUMBER	
509	950	35		

This space is used to identify the eight digit pre-printed crash report number which appears on the Florida Traffic Crash Report, Long Form/Short Form (HSMV-90003).

- o Enter the pre-printed crash report number.
- \* The pre-printed crash report number must be identical to the number on page one of the Florida Traffic Crash Report, Long Form/Short Form (HSMV-90003).

#### NARRATIVE

Describe what happened, and ensure that the correct section number is used when referring to specified vehicles, drivers or pedestrians. Please remember that the content of the narrative must agree whith the description of the crash outlined on the diagram. Use the Florida Traffic Crash Report, Update / Continuation (HSMV-90004), if additional narrative space is needed.

### PASSENGERS (ADDTIONAL)

:C	PASS	PASSENGER NAME	Al	DDRESS	CITY & STATE	ZIP	Age	Loc.	inj	Safety Equip	Eject
passand	2	Frank Doe	Route 1,Box 10	Tallahass	see.Fl.	32302	10	4	0	2	1

This space is used for additional passengers riding within or on the same vehicle (page 30). NOTE: The first passenger is the person appearing in the passenger record in any section.

- o Enter the correct section number. (Must be identical to the section number controlling the vehicle the passenger was riding in at the time of the crash.
- o Enter the passenger number(s) for all passengers riding in the same vehicle.
- o Enter the remaining passenger information as outlined on page 30 in this manual.
- \* Use the Florida Traffic Crash Report, Update/Continuation, (HSMV-90004), if more space is needed.

#### VIOLATOR (ADDITIONAL)

VIOLATOR	FL STATUTE NUMBER	NAME	CHARGE	CITATION #

This classification is used to identify additional violations issued to a driver or pedestrian

- o Enter the appropriate section number for the violator.
- o Enter the remaining violator information as outlined on page 44 in this manual.
- \* Use the Florida Traffic Crash Report, Update/Continuation, (HSMV-90004), if more space is needed.

#### WITNESS NAME

WITNESS - NAME

				2
	1 Frank Smith	1404 Chance Street	Tallahassee, Fl.	32303
				de de abene ale de
				48
7	This anasa is used to id	antifu if the tweffin	anach incoming the accord his	

ADDRESS

CITY & STATE

This space is used to identify if the traffic crash was witnessed by anyone.

o Enter the information requested in the same manner previously described for similar records.

#### FIRST AID GIVEN BY

FIRST AID GIVEN BY NAME:	1 Physician or Nurse 4 Certified 1st Aider	
T. C	2 Parametic or EMT 5 Other	
Jim Smith	3 Police Officer	7

This space is used to identify if first aid was administered at the scene of the traffic crash.

- o Enter the name of the person administering first aid and place the number 1, 2, 3, 4, or 5 in the box provided.
- o If not applicable, draw a diagional line in the space provided.

	INJURED TAKEN TO.
	Memorial
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This space is used to identify the name of the hospital or facility that received injured drivers, pedestrians or passengers.

- o Enter the name of the hospital or facility.
- o If not applicable, draw a diagonal line in the space provided.

### BY-NAME

BY NAME Memorial Ambulance

INJURED TAKEN TO

This space is used to identify the name of the agency or person who transported the injured.

- o Enter the name.
- o If not applicable, draw a diagonal line in the space provided.

### WAS INVESTIGATION MADE AT SCENE



This space is used to identify if the investigation was made at the traffic crash scene.

O Place an X in box l or 2. If the number 2 is used enter the name of the location where the investigation was made.

### IS INVESTIGATION COMPLETE

|--|

This space is used to identify if the investigation is complete.

O Place an X in box 1 or 2. If the number 2 is used state the reason WHY the investigation is not complete in the space provided.

### DATE OF REPORT



This space is used to identify the date the traffic crash report was completed.

o Enter the date the report was completed in month, day and year order.

#### PHOTOS TAKEN



This space is used to identify if photographs were taken at the scene of the traffic crash and if so, by whom.

o Place an X in box 1 or 2. Place an X in box 3 or 4 to identify who took the photographs.

#### INVESTIGATOR - RANK AND SIGNATURE

NVESTIGATOR - RANK & SIGNATURE	ID / BADGE NUMBER	DEPARTMENT	FHP	SO	CPD	OTHER
Cpl.Jim Smith	10	City Police Department			$\mathbf{x}$	
			A STATE OF THE PARTY OF	Committee Commit	OF STREET, STR	-

This space is used to identify the investagator and the investigating law enforcement agency.

- o Enter your rank and sign the report.
- o Enter your ID or Badge Number.
- o Enter the name of your department and place an X in the appropriate box.

### DIAGRAM

Always draw the collision scene as observed, and always use the proper crash investigation templates and kits.

The diagram shall depict the probable positions and paths of all vehicles or pedestrians prior to impact, at the point of impact and the final resting position. These conclusions should be based on crash scene evidence and possibly information from citizens who actually witnessed the collision.

When preparing the diagram, please adhere to the following pattern:

- o Use a solid line to identify the probable paths traveled by a vehicle or pedestrian prior to collision and up to the point of impact.
- o Use a broken line to identify the paths traveled by a vehicle or pedestrian after initial impact to the point of final rest.
  - Use an arrow to indicate the direction of travel by a vehicle or pedestrian.
  - Use an arrow to indicate "north" in the upper right hand corner of the diagram.
  - o Identify any skid marks which indicate the path of the vehicle.
  - o Identify scuffs or tireprints and all other physical evidence.
- o Indicate the center line and no passing zones.
  - o Indicate the percentage of road grade.
  - o Indicate the width of the road.
  - Indicate and identify all traffic control devices and traffic control signs, including pedestrian control devices.
  - o Identify any other regulatory control sign.
  - Identify all roadways by their proper names or designations (number).

- o Identify any unusual or temporary hazardous conditions that contributed to the traffic crash; for example, standing water or debris.
- o Identify any recognizable landmarks in order to pinpoint the traffic crash.
- Identify any vision obstructions and their distance from the highway.
- o Indicate if a vehicle overturned and, if possible, the number of times it overturned.
- o Identify foreign objects on or off the highway that could have contributed to the traffic crash.
- o Identify the angle of collision and the probable point of impact.

TAGICAL COLLE	)	I	AG	RAM	cont	*
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DIAGRAM CONC.
NOTE: Please remember the diagram must be consistent with and completely explained within the narrative portion of this report.
Please refer to the following roadway examples when diagramming the report:
2 LANES
3 LANES
4 LANES
4 LANES DIVIDED
MEDIAN OR BARRIER

# FLORIDA TRAFFIC CRASH REPORT UPDATE / CONTINUATION

HSMV-90004

	FLORIDA TRAFFIC CRASH  UPDATE CONTINUATION MAIL TO: DEPT. OF HIGHWAY SAFETY & MOT TRAFFIC CRASH RECORDS TALLAHASSEE, FLORIDA 32399-0500	OR VEHICLES	O NOT WRITE IN	THIS SPACE			
		COUNTY/CITY CODE	DATE OF CRASH	INVEST. AGENCY REPOR	T NUMBER	HSMV CRASH REPO	ORT NUMBER
	DRIVER 1 Phantom ACTION 2 Hit & Run 3 N / A	TYPE USE VEH. LICI	ENSE NUMBER STATE	VEHICLE IDENTIFICATION NUMBER	ER .	2   3   4   5	POINT OF IMPACT CIRCLE AREA OF DAMAGE
S	TRAILER OR TOWED VEHICLE INFORMATION	TRAILER TYPE		<u> </u>	1 /E (21)	4131211	18 Undercarriage 19 Overturn 20 Windshield
t	VEHICLE TRAVELING ON S E W	At	Est. MPH Posted Speed	\$ 3	Disabling Functional No Damage	\$	ER DAMAGE 21 Fire 22 Trailer
o n	INSURANCE COMPANY (LIABILITY OR PIP)		POLICY NUMBER			1 Tow Rotation 2 Tow Owner's	Request 4 Other
	OWNER'S FULL NAME (Check if Driver)			ESS (Number and Street)		AND STATE	ZIP CODE  ZIP CODE
+	OWNER'S FULL NAME (Trailer or Towed Vehicle)	<b>多</b> .取		ESS (Number and Street)		AND STATE	
	DRIVER (Exactly as on Driver License) / Pedestrian		CURRENT ADDR	ESS (Number and Street)	CITY & STATI		DATE OF BIRTH
	DRIVER LICENSE NUMBER STA	TE DL REQ BAC TEST 1 Blood 2 Breath	4 Refused	SULTS AL/DRUG PHYS. DEF.	RES RACE		NJ. S. EQUIP. EJECT.
	HAZARDOUS MATERIALS 1 Yes 2 No PLAI BEING TRANSPORTED	CARDED 1 Yes 2	No RECOMI RE-EXAI		AND DESCRIPTION OF THE PROPERTY OF THE PROPERT	S PHONE NO.	
	PASSENGER'S NAME (Additional on Continuation Page)	CURRENT	ADDRESS	CITY & STATE / ZIP		AGE LOC.	INJ. S. EQUIP EJECT.
	DRIVER 1 Phantom ACTION 2 Hit & Run 3 N / A  TRAILER OR TOWED VEHICLE	TYPE USE VEH. LIC	CENSE NUMBER STATE	VERICLE IDENTIFICATION NUMBER	BER	2 3 4 5	POINT OF IMPACT CIRCLE AREA OF DAMAGE 18 Undercarriage
Sec	INFORMATION  VEHICLE TRAVELING  ON	At	Est. MPH   Posted Spee		Disabling	14   13   12   11   EST. TRAI	19 Overturn 20 Windshield LER DAMAGE 21 Fire
ti	INSURANCE COMPANY (LIABILITY OR PIP)		POLICY NUMBE	\$ 3	Functional No Damage	\$ 1 Tow Rotation	22 Trailer
o n	OWNER'S FULL NAME (Check if Driver)	e:	CURRENT ADDR	RESS (Number and Street)	CIT	2 Tow Owner's Y AND STATE	
	Ente			RESS (Number and Street)	CIT	Y AND STATE	ZIP CODE
-	OWNER'S FULL NAME (Trailer or Towed Vehicle)			RESS (Number and Street)	CITY & STA	TE / ZIP CODE	DATE OF BIRTH
	DRIVER (Exactly as on Driver License) / Pedestrian	TELO: DEO LOAO TEO:		SULTS   AL/DRUG   PHYS. DEF.			INJ. S. EQUIP. EJECT.
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	PASSENGER'S NAME (Additional on Continuation Page)	CURRENT	ADDRESS	CITY & STATE / ZIP		AGE LOC.	0, 2007
	INVESTIGATOR - RANK AND SIGNATURE	ID/BAI	DGE NUMBER DEPA	RTMENT		FHP	SO CPD OTHER
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HSMV 90004 (Rev. 11/92) S

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Improper Lane Change Improper Turn	Lights 05 Puncture / Blowout	05 Making Right Turn 06 Changing Lanes	11 Passing 12 Driverless or ace Runaway Veh.	5 Emergency 6 Construction	n / Maintenar	ice		
Alcohol-Under Influence Drugs-Under Influence	06 Steering Mech. 07 Windshield Wipers 77 All Other	07 Entering/Leaving Parking Sp. 08 Properly Parked 09 Improperly Parked	77 All Other (Explain in					
Alcohol & Drugs-Under Influence Followed Too Closely	08 Equipment / Vehicle (Explain in Narrative) Defect	10 Making U-Turn	Narrative)	Acres (No.	ust noe		14080	
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Drove Left of Center 22 Fleeing Police Exceeded Stated Speed Limit 23 Vehicle Modified	5 Turn Lane (	04 Walking Along Road With Traffic 05 Walking Along Road Against Traffic 06 Working on Vehicle in Road	09 Standing in Pedestrian Island	77 All Other ( 88 Unknown	Explain)			
Obstructing Traffic 77 All Other (Explain)	Safety Zone  Additional Passenge							
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### FLORIDA TRAFFIC CRASH REPORT UPDATE/CONTINUATION (FORM NUMBER HSMV-90004)

This report is used to update information previously provided on the Florida Traffic Crash Report, Long Form/Short Form, (HSMV-90003). This report is also used as a continuation report if more than three vehicles or pedestrians are involved in the same crash or to provide additional space for items that cannot be displayed on the Long Form/Short Form (HSMV-90003) and Narrative/Diagram (HSMV-90005) Reports.

#### UPDATE

FI	ORIDA	TRA	FFIC	CRAS	HR	FP(	RI
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MAIL TO: DEPT. OF HIGHWAY SAFETY & MOTOR VEHICLES
TRAFFIC CRASH RECORDS
TALLAHASSEE, FLORIDA 32399-0500

DO NOT WRITE IN THIS SPACE

Provide the following information when this form is used as an update report:

- o Place an X in box marked "Update."
- o Enter the County/City code. The code must be identical to the code on forms HSMV-90003 and HSMV-90005.
- o Enter the Date of Crash. The Date of Crash must be identical to the date on the HSM-90003 and HSMV-90005.
- o Enter the Investigating Agency Report Number. The umber must be identical to the number on the HSMV-90003 and HSMB-90005.
- o Enter the eight digit, pre-printed HSMV Crash Report Number. The number must be identical to the number on the HSMV-90003 and HSMV-90005.
- o Enter the correct section number for the vehicle or pedestrian the updated information pertains to.
- o Enter the correct passenger number (if applicable).
- o Enter the correct "property damaged other than vehicle number" if applicable.
- o Enter the updated information.
- o Enter your rank and sign the report.
- o Enter your ID/Badge Number.
- o Enter the name of your Department and place an X in the appropriate box.

# FLORIDA TRAFFIC CRASH REPORT UPDATE/CONTINUATION (FORM NUMBER HSMV-90004) Cont.

#### CONTINUATION

			REPO	

MAIL TO: DEPT. OF HIGHWAY SAFETY & MOTOR VEHICLES
TRAFFIC CRASH RECORDS
TALLAHASSEE. FLORIDA 32399-0500

	WRITE	SPACE	

Provide the following information when form is used as a continuation report.

- o Place an X in box marked "Continuation."
- o Enter the County/City code. The code must be identical to the code on forms HSMV-90003 and HSMV-90005.
- o Enter the Date of Crash. The Date of Crash must be identical to the date on the HSMB-90003 and HSMV-90005.
- o Enter the Investigating Agency Report Number. The number must be identical to the number on the HSMV-90003 and HSMV-90005.
- o Enter the eight digit, pre-printed HSMV Crash Report Number. The number must be identical to the number on the HSMV-90003 and HSMV-90005.
- o Enter the correct section number for the vehicle or pedestrian.
- o Enter the additional vehicle or pedestrian information as previously outlined in this manual.
- o Enter your rank and sign the report.
- o Enter your ID/Badge Number.
- o Enter the name of your Department and place an X in the appropriate box.

# FLORIDA TRAFFIC CRASH REPORT DRIVER EXCHANGE OF INFORMATION DRIVER REPORT OF TRAFFIC CRASH

HSMV-90006

	TALLAHASSEE, FLORIDA 3239	9-0500 SATE OF CRASH	TIME OF (	CRASH AM PA	INVEST. A	GENCY REPORT NO. (if applicable)	HSMV CRASH REPORT N	UMBER
_	CITY	COUNTY		ON STREET,	J  ROAD OR HI	GHWAY	Transferred disease.	
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_	DRIVER (Exactly as on Driver's License) / PEDESTI	RIAN	ADDRESS (Numb	er and Street)		CITY AND ST	TATE	ZIP COL
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	CITY		DATE	OF CRASH	TIME OF				ISMV CRASH REPORT N	UMBER
tion	Offi		COOK	*11		ON STREET, RO	JAU UH F	IIGHWAY		
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z	YEAR	MAKE		TYPE (Car, Truck,	, Bicycle, etc.)		VEHIC	CLE LICENSE TAG NO.	STATE	YEAR
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othe	ESSES than NGERS	ME			ADDRESS - Nu	umber and Street			CITY/STATE	/ ZIP
ME	OF OFFICER (if	applicable)			I.D./BADG	SE NO DE	PARTME	NT	1 - FHP 2 - SO 3	- CPD 4 · OTI

Section 316.066(1), Florida Statutes, requires that "the driver of a vehicle which is in any manner involved in an accident resulting in bodily injury to or death of any person or damage to any vehicle or other property in an apparent amount of at least \$500 shall, within 10 days after the accident, forward a written report of such accident to the Department. However, when the investigating officer has made a written report of the accident...no written report need be forwarded to the Department by the driver."

IF YOU WERE TOLD TO COMPLETE AND FORWARD THIS REPORT TO THE DEPARTMENT, PLEASE REFER TO THE FOLLOWING INSTRUCTIONS AND EXAMPLE PRIOR TO DOING SO.

			DATE OF CRASH	TIME OF CRASH AM PM	INVEST	AGENCY REPO	RT NO. (if applicable)	HSMV CRASH REPORT	NUMBER
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	OWNER S FU	JOHN DOE		FIRST STRI	FT	NORTH	ST. PETER	SBURG	3373
ᆚ片	DRIVER (Eva	ctly as on Driver's License) / PEDESTRIAN		RESS (Number and Street)	12.471.145	, or carrie	CITY AND STAT		ZIP
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Signature of Driver Making Report:

# DRIVER EXCHANGE OF INFORMATION DRIVER'S REPORT OF TRAFFIC CRASH (FORM NUMBER HSMV-90006)

This report is used as a Driver Exchange of Information when the law enforcement officer called to the scene of the traffic crash complete the Florida Traffic Crash Report, Long/Form/Short Form, (HSMV-90003). After each driver enters the required information the report is separated and distributed.

Section 316.066 (1), Florida Statutes, requires that "the driver of a vehicle which is in any manner involved in a crash resulting in bodily injury to or death of any person or total damage to all all property to an apparent extent of \$500 shall, within 10 days after the crash, forward a written report of such crash to the department. However, when the investigating officer has made a written report of the crash, no written report need be forwarded to the department by the driver.

If a written report is not required, the law enforcement officer must furnish each party involved in the traffic crash with a driver's report. The driver's report must display certain information pertinent to the traffic crash and parties involved. The driver must be directed to mail a copy of the report to the department.

PLACE	CODE	PLACE	CODE
DADE	0.1	ULETA	01-96
DADE	01 30	UNIV OF MIAMI	
BAL HARBOR	01 22	VIRGINIA GDNS	
BAY HBR ISLE		W MIAMI	
BISCAYNE GDNS			
BISCAYNE PK		WESTVIEW	
BROWNS VLG		WESTWOOK LKS	
BUNCHE PK			
CAROL CITY		DUVAL	
CORAL GABLES		ATLANTIC BCH	
CORAL WAY VLG		BALDWIN	02-32
CUTLER RIDGE		CECIL FIELD NAS	02-48
EL PORTAL	01-44	JAX	
FLORIDA CITY	01-46	JAX BCH	
GOLDEN BCH	01-48	JAX NAS	02-50
GOLDEN GLADES		JAX UNIV	02-46
GOULDS		MAYPORT NAS	02-52
HIALEAH		NEPTUNE BCH	02-44
HIALEAH GDNS		UNIV OF N FL	02-60
HOMESTEAD			
HOMESTEAD AFB		HILLSBOROUGH	
INDIAN CRK VLG		BRANDON	$\overline{03}-39$
ISLANDIA		CLAIR-MEL	03-38
KENDALL		E LK ORIENT PK	
KEY BISCAYNE		EGYPT LK	
LEISURE CITY		LAKE CARROL	
MEDLEY		LETO	
MIAMI		LK MAGDALENE	
MIAMI BCH		MACDILL AFB	
MIAMI LKS		PALM RIVER	
MIAMI SHORES		PLANT CITY	
MIAMI SPGS		PROGRESS VLG	03-42
MICC IND RESERV		ROCKY CRK	
		RUSKIN	
N BAY VLG	01-70	SWEETWATER CRK	
N MIAMI		TAMPA	03-41
N MIAMI BCH	01 74	TEMPLE TER	
NARANJA			
NORWOOD		UNIV OF S FL	
OJUS	01-83	UNIV OF TAMPA	
OLYMPIA HGTS	01-//		ALFER ALL COM
OPA LOCKA	01-84	PINELLAS	
PALMETTO ESTS	01-79	BELLAIR	
PERRINE	01-85	BELLAIR BCH	04-32
PINEWOOD	01-81	BELLAIR BLUFFS	04-34
RICHMOND HGTS	01-86	CLEARWATER	04-36
S MIAMI	01-87	DUNEDIN	
S MIAMI HGTS		ECKERD COLLEGE	04-72
SUNNY ISLES	01-88	GULFPORT	
SURFSIDE	01-89	INDIAN ROCKS BCH-	04-42
SWEETWATER	01-90	INDIAN SHORES	04-74

PLACE	CODE	PLACE CODE
KENNETH CITY		BOYNTON BCH06-34
LARGO	04-46	BRINY BREEZES06-36
LEALMAN	04-47	CLOUD LK06-38
MADEIRA BCH	04-48	DELRAY BCH06-40
N REDDINGTON BCH		FLA ATL UNIV06-95
OLDSMAR	04-52	GREENACRES CITY06-42
PINELLAS PK	04-54	GULF STREAM6-44
PINL CO CAMPUS PD		HAVERHILL06-46
REDDINGTON BCH	04-56	HIGHLAND BCH06-48
REDDINGTON SHORES	04-58	HYPOLUXO06-50
S PASADENA	04-62	JUNO BCH06-52
SAFETY HBR	04-60	JUPITER06-54
SEMINOLE	04-76	JUPITER INLET CLNY06-56
SEMINOLE PARK	04-61	LAKE PK06-60
ST PETE	04-64	LANTANA06-64
ST PETE BCH	04-66	LK CLARKE SHORES06-58
TARPON SPGS	04-68	LK WORTH06-62
TREASURE IS	04-70	MANALAPAN06-66
		MANGONIA PK6-68
POLK		N PALM BCH06-70
AUBURNDALE	05-30	OCEAN RIDGE06-72
BARTOW		PAHOKEE06-74
COMBEE SETTLEMENT	05-31	PALM BCH06-76
CYPRESS GDNS	05-37	PALM BCH AFB06-75
DAVENPORT	05-34	PALM BCH GDNS06-78
DUNDEE	05-36	PALM BCH SHORES06-80
E AUBURNDALE	05-33	PALM SPGS06-82
EAGLE LK	05-38	RIVIERA BCH06-84
FLA S CLG	05-64	ROYAL PALM BCH06-86
FROSTPROOF	05-42	S PALM BCH06-90
FT MEADE	05-44	SOUTH BAY06-88
HAINES CITY	05-46	TEQUESTA06-92
LAKELAND	05-52	W PALM BCH06-94
LK ALFRED	05-48	WEST GATE06-93
LK HAMILTON	05-50	
LK HOLLOWAY	05-53	ORANGE07
LK WALES	05-54	APOPKA07-30
MULBERRY	05-56	AZALEA PK07-44
POLK CITY	05-60	BAY LK7-31
W WINTER HAVEN	05-55	BELLE ISLE07-32
WAHNETA		CONWAY07-47
WINSTON	05-35	EATONVILLE07-34
WINTER HAVEN		EDGEWOOD07-35
		FAIRVIEW SHR07-36
PALM BEACH	06	FLA TECH UNIV07-55
ATLANTIS		HOLDEN HILLS07-49
BELLE GLADE		LK BUENA VISTA07-53
BELVEDERE HOMES		LOCKHART07-51
BOCA RATON		MAITLAND07-40
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PLACE	CODE	DI AGE	
1 DITCH	CODE	PLACE	CODE
MCCOY AFB	07 56	UNIV OF W FLA	09-64
MT. DORA	07-39	W PENSACOLA	
OAKLAND	07-41	WARRINGTON	
OCOEE	07-42	***************************************	09-02
ORLANDO	07-46	BROWARD	
ORLANDO AFB		BROADVIEW PK/RK	
ORLOVISTA		BROWARDALE	
PINEHILLS			
SKY LK		CARVER RANCH EST	
UNION PARK		COCONUT CRK	
WINDERMERE	The state of the s	COLLIER MNR/CRS	
WINTER GDN		COOPER CITY	
WINTER PK		CORAL SPGS	
	0.7-54	DANIA	
VOLUSIA	08	DAVIE	
BETHUNE COOKMAN		DEERFIELD BCH	
BAYTONA BCH		FT LAUDERDALE	
DAYTONA BCH AIRP		HACIENDA	
DAYTONA BCH SHOR	EC 0 33	HALLANDALE	
DE BARY	0_34	HILLSBORO BCH	
DE LAND	00-34	HOLLYWOOD	
DE LEON SPGS	08-30	HOLLYWOOD RDG FA	
DELTONA		LAKE FOREST	
EDGEWATER		LAUDERDALE BY SE	
HOLLY HILL		LAUDERDALE LKS	
LK HELEN		LAUDERHILL	
NEW SMYRNA BCH		LAZY LK	
OAK HILL		LIGHTHOUSE PT	
ORANGE CITY		MARGATE	
ORMOND BCH		MELROSE PK	
ORMOND BY THE SEA		MIRAMAR	
PIERSON	08-53	N ANDREWS TER	
PONCE INLET		N LAUDERDALE	
PT ORANGE		OAKLAND PK	
S DAYTONA		PARKLAND	
S PENINSULA		PEMBROKE PINES	
SEVILLE		PEMBROKE PK	
STETSON UNIV	08-64	PLANTATION	
OTBIOON ONLY	00-04	POMPANO BCH	
ESCAMBIA		POMPANO BCH HIGH	
BRENT	00 20	RIVERLAND VILL	
CANTONMENT		SEA RANCH LKS	
CENTURY		SUNRISE	
CORRY FIELD NAS		TAMARAC	10-77
ELLYSON FIELD NAS		W HOLLYWOOD	
ESCAMBIA NAS		WILTON MNRS	10-80
MYRTLE GROVE			
PENSACOLA		ALACHUA	
SAUFLEY FIELD NAS		ALACHUA	
THE MAS	03-70	ARCHER	11-32

PLACE	CODE	PLACE	CODE
GAINESVILLE	11 34	W BRADENTON	15-50
HAWTHORNE		The second of th	
HIGH SPGS		SARASOTA	16
LA CROSSE		ENGLEWOOD	
MICANOPY		GULF GATE EST	
NEWBERRY		KENSINGTON PK	
UNIV OF FLA		LONGBOAT KEY	
WALDO		NOKOMIS LAUREL	
	100400000	NORTH PORT	
LAKE	12	RIDGEWOOD HGTS	
CLERMONT		SARASOTA	
EUSTIS		SARASOTA S	
FRUITLANDK PK		SARASOTA SE	
GROVELAND		SARASOTA SPGS	
HOWEY IN THE HILL		SIESTA KEY	
LADY LK		VENICE	
LEESBURG		VENICE S	
MASCOTTE		VENICE S	10-40
MINNEOLA		SEMINOLE	17
MONTVERDE		ALTAMONTE SPGS	
MT DORA		CASSELBERRY	
TAVARES		LAKE MARY	
UMATILLA			
	12 02	LONGWOOD	
LEON	13	OVIEDO SANFORD	
FLA AM UNIV		WINTER SPGS	
FLA STATE UNIV		WINIER SPGS	1/-/0
TALLAHASSEE		TPP	10
141001111110000	157.50	LEEBONITA SPGS	
MARION	14	CAPE CORAL	
BELLEVIEW		FT MYERS	
DUNNELLON		FT MYERS BCH	
OCALA		FT MYERS SE	
SILVER SPGS		FT MYERS SW	
WEST END		FT MYERS VL/PIN M	
MODE SIND		LEE CO ARPT PD	
MANATEE	15	LEHIGH ACRES	
ANNA MARIA		N FT MYERS	
BAYSHORE GDNS		SANIBEL	
BRADENTON		TICE	
BRADENTON BCH	and the continued of the control of	11Cb	10-33
CEDAR HMMCK/BRAD		BREVARD	1.0
HOLMES BCH		CANOVA BCH	
LONGBOAT KEY		CAPE CANAVERAL	
MEMPHIS		COCOA	
ONECO		COCOA BCH	the control of the co
PALMETTO		COCOA WEST	the state of the s
PARRISH		FL INST OF TECHNO	
SAMOSET	나를 보면 살아 내가 내가 살아가면 내가 가장 사람들이 하는 것이 하는 것이 없는 것이 없는 것이 없다.		
OULOSE1	13-46	INDIALANTIC	19-38

INDIAN HBR BCH JUNE PK KENNEDY SPACE CTR MALABAR MELBOURNE MELBOURNE BCH MERRITT IS	19-47 19-64 19-60	ST LUCIE FT PIERCE FT PIERCE NW	<u>24</u>
JUNE PK KENNEDY SPACE CTR MALABAR MELBOURNE MELBOURNE BCH	19-47 19-64 19-60	FT PIERCE	24-40
KENNEDY SPACE CTR MALABAR MELBOURNE MELBOURNE BCH	19-64 19-60		
MALABAR MELBOURNE MELBOURNE BCH	19-60		
MELBOURNE BCH		PT ST LUCIE	
MELBOURNE BCH	19-42	II DI DOCID	24-50
MEDDITTT TO		JACKSON	2.5
MERKILL IS	19-45	ALFORD	
MIMS	19-41		
PALM BAY	19-46	BASCOM	
PALM SHORE	19-62	COTTONDALE	
PATRICK AFB	10-40	GRACEVILLE	
ROCKLEDGE	-19-40	GRAND RIDGE	
S PATRICK SHORES	10 51	MALONE	
		MARIANNA	
SATELLITE BCH		SNEADS	25-51
TITUSVILLE			
W EAU GALLIE	19-53	OSCEOLA	26
W MELBOURNE	19-43	KISSIMMEE	$\overline{26}-40$
		ST CLOUD	
ST JOHNS	20		
FL MEMORIAL CLG	-20-30	HIGHLANDS	27
HASTING	-20-35	AVON PK	$\frac{27}{27}$
ST AUGUSTINE	-20-49	LK PLACID	
ST AUGUSTINE BCH	-20-52	SEBRING	
		SEBRING AP	
GADSDEN	-21	OBBRING AF	2/-51
CHATTAHOOCHEE	$-\frac{21}{21}$ - 30	DACCO	
GRETNA		PASCO	
HAVANA		BEACON SQUIER	
QUINCY		BUENA VISTA	
2011/01	-21-50	DADE CITY	
DITTNAM	0.0	EAST RICHEY LKS	
PUTNAM	-22	JASMINE EST	
CRESCENT CITY		LAND O LAKES	28-35
INTERLACHEN		NEW PORT RICHEY	28-40
PALATKA		PORT RICHEY	28-50
WELAKA	-22-60	SAN ANTONIO	28-60
		ST LEO	28-62
<u>BAY</u>	-23	ZEPHYRHILLS	28-70
BAYVIEW			
CALLOWAY		COLUMBIA	29
CEDAR GRV		FT WHITE	
HIGHLAND PK	-23-31	LAKE CITY	
LYNN HAVEN	-23-34	WATERTOWN	
MEXICO BCH		WAIDKIOWN	29-49
PANAMA CITY	Section 2015	HADDER	2.0
PANAMA CITY BCH		HARDEEBOWLING GREEN	
PARKER			
SPRINGFIELD		WAUCHULA	
TYNDALL AFB		ZOLFO SPGS	30-80
TINDALL AFD	-23-00		

PLACE	CODE	PLACE	CODE
SUWANNEE	31	LEVY	39
BRANFORD	31-30	BRONSON	39-30
LIVE OAK	31-40	CEDAR KEY	39-32
PIVE OWN		CHIEFLAND	39-34
INDIAN RIVER	32	INGLIS	39-40
FELLSMERE	32-36	OTTER CRK	39-41
GIFFORD	32-38	WILLISTON	39-60
INDIAN RIV SHORES	32-40		
SEBASTIAN	32-50	HERNANDO	<u>40</u>
VERO BCH	32-52	BROOKSVILLE	40-30
VERO BCH S			
WABASSO	32-60	NASSAU	<u>41</u>
		CALLAHAN	
SANTA ROSA	33	FERNANDINA BCH-	41-40
EGLIN AFB	33-54	HILLIARD	41 42
GULF BREEZE	33-40	YULEE	41-60
JAY	33-42		
MILTON	33-50	MARTIN	42
WHITING FIELD	33-52	HOBE SOUND	42-39
William Falls		INDIANTOWN	42-40
DESOTO	34	JENSEN BCH	
ARCADIA	$\overline{34}-30$	JUPITER IS	42-42
ARCHOTH		OCEAN BREEZE PK	42-50
MADISON	35	OCEAN RIDGE PK-	42-52
GREENVILLE	<del>35</del> -30	PALM CITY	42-53
MADISON	35-40	PT SALERNO	42-54
		SEWALLS PT	42-60
WALTON	36	STUART	42-62
DEFUNIAK SPGS	$\overline{36}-40$		
EGLIN AFB	36-50	OKALOOSA	<u>43</u>
FLORALA	36-54	CRESTVIEW	43-30
FREEPORT	36-52	EGLIN	43-34
PAXTON	36-60	EGLIN AFB	43-62
PT WASHINGTON	36-62	FT WALTON BCH	43-32
SANTA ROSA BCH	36-42	LAUREL HILL	43-44
		MARY ESTHER	43-40
TAYLOR	37	NICEVILLE	
PERRY	37-50	OCEAN CITY	43-36
STEINHATCHEE	37-40	OKALOOSA CNTY A	RPT43-33
		SHALIMAR	43-46
MONROE	38	VALPARIAISO	43-60
BOCA CHICA NAS	<del>38</del> -50		
ISLAMORADA	38-30	SUMTER	<u>44</u>
KEY COLONY BCH	38-40	BUSHNELL	44-30
KEY LARGO	38-41	CENTER HILL	44-32
KEY WEST	38-42	COLEMAN	44-34
LAYTON	38-44	WEBSTER	44-60
MARATHON	38-45	WILDWOOD	44-62
TAVERNIER	38-52		

PLACE	CODE	PLACE	CODE
BRADFORD	45	HAMILTON	56
LAWTEY	<del></del> 45-39	JASPER	
STARKE		JENNINGS	
		WHITE SPGS	
JEFFERSON	46		
MONTICELLO	<del>46</del> -40	OKEECHOBEE	57
		OKEECHOBEE	
CITRUS	47		
CRYSTAL RIVER	$\overline{47}-40$	CALHOUN	58
HOMOSASSA		ALTHA	
INVERNESS		BLOUNTSTOWN	
<u>CLAY</u>	48	FRANKLIN	59
DOCTORS INLET	48-38	APALACHICOLA	59-30
GREEN COVE SPGS	48-40	CARRABELLE	59-32
KEYSTONE HGTS	48-42		
LEE FIELD NAS	48-46	GLADES	60
MIDDLEBURG	48-48	MOORE HAVEN	
ORANGE PK	48-44		
		FLAGLER	61
HENDRY	49	BUNNELL	
CLEWISTON		FLAGLER BCH	
LA BELLE	49 50		calalay a
		LAFAYETTE	62
WASHINGTON	50	MAY0	$\frac{62}{62}$
CHIPLEY	50-30		
EBRO	50 40	UNION	63
VERNON	50-50	LK BUTLER	$\frac{63}{63}-40$
HOLMES		COLLIER	64
BONIFAY	<del></del> 51-30	E NAPLES	64-56
PONCE DE LEON	51-40	EVERGLADES	64-40
		IMMOKALEE	64-50
BAKER	52	N NAPLES	64-54
MACCLENNY	52-60	NAPLES	64-52
CHARLOTTE		WAKULLA	
ENGLEWOOD		CRAWFORDVILLE	
PT CHARLOTTE		SOPCHOPPY	
PUNTA GORDA	53-50	ST MARKS	
		WAKULLA	65-64
DIXIE	<u>54</u>		
CROSS CITY		GULF	
CROSS CITY AF STA	54-45	PT ST JOE	66-40
HORSESHOE BEACH	54-50	WARD RIDGE	
		WEWAHITCHKA	
GILCHRIST	55		77
TRENTON	55-50	LIBERTY	67
		BRISTOL	

PLACE CODE PLACE CODE

STATE TAG AGENCY----68

### DEPARTMENT OF TRANSPORTATION DISTRICT SAFETY OFFICES

Central Safety Office 605 Suwannee Street Tallahassee, FL 32399-0450 (904) 488-3546 SC # 278-3546

District One 801 North Broadway Bartow, FL 33830-1249 (813) 533-8161 SC # 557-2514

District Two 1901 South Marion Street Lake City, FL 32055 SC # 881-3252

District Three U.S. Highway 90 East Chipley, FL 32428-0607 (904) 638-4320 SC # 767-1283 District Four
3400 W. Commercial Boulevard
Ft. Lauderdale, FL 3309
(305) 777-4362
SC # 436-4362

District Five
719 South Woodland Boulevard
Deland, FL 32720
(904) 943-5333
SC # 373-5333

District Six 1000 N. W. 111th Avenue Miami, FL 33172 (305) 470-5341 SC # 429-5341

District Seven 11201 N. Malcolm McKinley Dr. Tampa, FL 33612 (813) 975-6255 SC # 571-6255

### ABBREVIATIONS OF STATES

Alabama	AL	Missourí	MO
Alaska			
AldSkd	AK	Montana	MT
Arizona	AZ	Nebraska	NE
Arkansas	AR	Nevada	25.17
	V	Nevada	NV
California	CA	New Hampshire	NH
Canal Zone	CZ	New Jersey	NJ
Colorado	C 0	New Mexico	NM
Connecticut	CT	New York	NY
Delaware	DE	North Carolina	NC
District of Columbia	DC	North Dakota	ND
		Ohio	ОН
Florida	FL	Oklahoma	ОК
Georgia	GA	Oregon	OR
Gu am	GU	Puerto Rico	PR
Idaho	ID	Rhode Island	RI
Illinois	IL	South Carolina	SC
Indiana	IN	South Dakota	SD
Iowa TN	IA	Tennessee	
Kansas	KS	Texas	ΤX
Kentucky	KY	Utah	UT

### APPENDIX 3 Page 1 of 2 pages

### ABBREVIATIONS OF STATES CONT.

Louisiana	LA	Vermont	VT
Maine	ME	Virgin Islands	VI
Maryland	MD	Virginia	V A
Massachu setts	MA	Washington	WA
Michigan	MI	West Virginia	WV
Minnesota WI	MN	Wisconsin	
Mississippi	MS	Wyoming	WY
Canada	CAN		